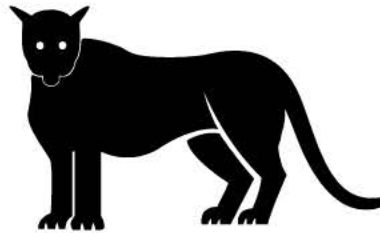


Chatham Middle School

Building a Bridge for Success



Panther
Academic
Nurturer
Tolerance
Helpful
Empathic
Respectful

Family Handbook

2016 – 2017

**Chatham Central School District
Mission Statement**

The Mission of the Chatham Central School District is to provide students an education that nurtures intellectual curiosity and focuses on academic and cultural foundations. Our students will graduate with the knowledge, problem-solving abilities and character needed to participate ethically, adapt, succeed and contribute in their future educational, career, and community endeavors.

Superintendent of Schools

Cheryl Nuciforo

Board of Education

Melony Spock, President
Teri Conte, Vice President
Denise Barry
Muriel Faxon
Beth Hover
Chris Kelly
Edward Knight
David O'Connor
Craig Simmons
T.B.D., Student Representative

Administration

Amy A. Potter, Principal
Cynthia S. Herron, Dean of Students

Middle School Goal Statement

The Chatham Middle School Community accepts the responsibility for understanding and facilitating the positive transition from childhood to adolescence. Through our supportive environment and challenging program, all students have opportunities to develop the skills and knowledge necessary to achieve academic success.

Dear Students and Families,

Welcome to Chatham Middle School! This handbook has been prepared for you as a guide to programs and activities found at Chatham Middle School. It contains information regarding daily school life. We know it will be helpful to you in understanding the responsibilities we all have as citizens of our school community and in getting the greatest benefit from the educational opportunities available in our school. Please read this handbook and keep it in a convenient place for reference as needed throughout the year.

The building, equipment and programs have been designed to provide all students with opportunities to grow intellectually, physically, and socially. The pride, care and respect shown to this middle school are reflections of your own self-esteem.

In today's dynamic world, your success is often determined by many things. How well we learn to live and to work with other people is important. In school we have an opportunity to develop and to practice personal responsibility, empathy and other qualities which make a democratic society function successfully. Also, your academic performance is important for your future.

We would like to wish each of you a successful school year. If there are any parts of this handbook you do not understand, please do not hesitate to ask any staff member.

Sincerely,

Middle School Staff

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**CHATHAM MIDDLE SCHOOL
SCHEDULE – 2016-2017**

Per.	6th Grade (A)	7th Grade (B)	8th Grade (C)	One Hour Delay	Two Hour Delay	Three Hr. Delay
HR	7:47-7:57	7:47-7:57	7:47-7:57	8:47-8:57	9:47-9:57	10:47-10:57
1	8:00-8:39	8:00-8:39	8:00-8:39	9:00-9:32	10:00-10:25	11:00-11:19
2	8:42-9:21	8:42-9:21	8:42-9:21	9:35-10:07	10:28-10:53	11:22-11:41
3	9:24-10:03	9:24-10:03	9:24-10:03	10:10-10:42	10:56-11:21	11:44-12:03
4	10:06-10:45	10:06-10:45	10:06-10:45	10:45-11:17	11:24-11:49	12:06-12:25
5	A:10:48-11:18	B:10:48-11:28	C:10:48-11:28	11:20-11:52	11:52-12:17	12:28-12:46
6	A:11:21-12:01	B:11:31-12:01	C:11:31-12:11	11:55-12:27	12:20-12:45	12:49-1:07
7	A:12:04-12:44	B:12:04-12:44	C:12:14-12:44	12:30-1:02	12:48-1:13	1:10-1:29
8	12:47-1:27	12:47-1:27	12:47-1:27	1:05-1:37	1:16-1:41	1:32-1:50
9	1:30-2:15	1:30-2:15	1:30-2:15	1:40-2:15	1:44-2:15	1:53-2:15
AS	2:20-2:55	2:20-2:55	2:20-2:55	2:20-2:55	2:20-2:55	2:20-2:55

Arbor Day

The celebration of Arbor Day is one of the cherished traditions in the Chatham Central School District. At the Chatham Middle School, an assembly is held to present information about the history of Arbor Day. All students have an opportunity to take part in Arbor Day activities and the annual variety show.

Lockers

Lockers are the property of the Chatham Central School District. At the beginning of the school year, students are assigned two lockers: an individual locker for books/personal articles and a locker for physical education clothing. Lockers may be searched with probable cause or concern. Students may not decorate their lockers.

All students must adhere to building procedures for using and maintaining lockers. They are expected to keep their lockers clean and report any problems to the main office. It is important that students lock their lockers and avoid giving their combination to anyone. Lockers are not to be shared.

School Closing

In the event of inclement weather or mechanical breakdown, school may be closed or the starting time delayed. The same conditions may also necessitate early dismissal. School closing, delayed starting time or early dismissal will be announced over local radio stations – WTRY, WGY and WHUC. Reports in the morning will be between 6:00a.m. and 8:00a.m. In addition, parents/guardians can call 392-2400. We also use *Synervoice* to publicize school closings and emergencies.

Daily Entering Procedures

The building opens at 7:30 a.m. If a student wishes to enter the building before 7:30 a.m., s/he is to be under the direct supervision of a staff member.

Student Drop off Procedures

Students are to be dropped off on the same side of the road as the school building. Students are not permitted to be dropped off on the opposite side of the road in front of the school building. U-turns are prohibited.

Permission to Remain After School

Students may elect to remain after school for extra help, club activities, intramurals, and/or group activities. A staff member may also request a student to remain for extra help or for disciplinary purposes. Students remaining after school must be under the direct supervision of an adult at all times. Students may sign-up for the second dismissal bus.

In order to ride the second dismissal bus, students will:

- a. Sign up in homeroom in the morning. In extenuating circumstances, s/he may sign up with the late bus supervisor before 11:00 a.m. Under no circumstances is a bus student to leave school grounds without permission or be unsupervised.
- b. Report to the gymnasium at 2:55 p.m. to be dismissed.

Leaving the Building or School Grounds

Students will remain on school property during school hours and for the entire after school period.

1. If a student is to be excused from school for an appointment with a doctor, dentist, etc., s/he is to bring a note signed by the parent/guardian. This note is to be brought to the front desk before first period for approval; a pass will be given to the student.
2. If for some reason a parent/guardian needs to ask that the student be excused during the school day, s/he may telephone the attendance clerk at 392-1560, ext. 2068.
3. If the student is to be excused regularly at the same time each week, one excuse will suffice for the whole year. A parent/guardian must sign the student out at the front desk prior to leaving. Upon returning to the building, the student reports to the front desk and has a pass signed to be readmitted to class.

Students may only be on school grounds under staff supervision.

Attendance

Board of Education Policy –Sent under separate cover

Tardiness

Students are expected to report to school on time. If a student arrives after 7:47 a.m., s/he is late and must report to the front desk to have her/his name removed from the list of absentees and receive a pass to class. A written excuse from the parent/guardian is required.

Health Information

During the summer, a health update form is sent home for parents/guardians to fill out and return the first week school is in session. This form is also available on the District website under the “Health Services” tab.

The information on this form is kept on file in the nurse’s office. It includes emergency contact numbers for parents and medical information concerning each student. Parents are urged to call the school nurse right away if any of this information changes during the school year. The health office phone number is 392-1560, extension 2010.

Medications in School

Students may not have any prescription or over-the-counter medication in their possession during the school day. Exceptions can be made when a physician, parent and school nurse all provide written consent for a responsible student to self-carry. Please call the nurse at 392-1560, extension 2010 for more information.

The following guidelines ensure that all medications are managed safely in school:

- All medication, over the counter and prescription, must be provided by the parent and must be brought to school by a parent or responsible adult in the original labeled container. Prescription medication must be in a pharmacy labeled container.

Prescription or over-the-counter medications can be given on a scheduled or “as needed” basis with a physician’s order and parent’s permission.

- A written physician’s order is needed for the nurse to administer any medication. The order should include name, dose, duration, reason for prescribing the medication and possible adverse reactions. An “Authorization for Medication” form is available on the District website, under the “Health Services” tab for your convenience.
- Written permission from a parent/guardian is also needed. The “Authorization for Medication form” available on the District website under the health services tab, may also be used for parent permission.
- All unused medication will be disposed of at the end of the school year if not picked up by the parent within a reasonable length of time.
- All medication orders must be renewed annually.

SCHOOL PHYSICALS AND SCREENINGS

Students who are new to the district, as well as all students entering the 7th grade, are required by NYS regulation to have a school physical. The physical may be completed by a family or school physician and must have been completed no earlier than 12 months before the start of the school year. Evidence of a private physical must be submitted within 30 days of the student attending school. A certificate showing a private physical was done is available on the District website under the “Health Services” tab. If a student does not submit a current physical from his/her own physician, a free school physical will be scheduled during the school year in the nurse’s office with the school physician.

We are required to request proof of a dental exam each time a school physical is required. Forms for dental exams are available on the District website under the “Health Services” tab or by calling the school nurse at 392-1560.

All students will be screened for vision and hearing problems during 7th grade.

All students will be screened for scoliosis annually in grades 6-8.

SPORT PHYSICALS

To play on a school sports team, or even to practice, students must have had a sports physical performed no more than 12 months prior to the start of the sport season. The physical can be performed by a student’s family doctor or a free sports physical may be performed by the school physician.

Parents are asked to note that there are new procedures in place to protect students from sports related head injuries. All school staff must adhere to policies that sometimes limit participation to ensure long term brain health.

ATHLETIC PLACEMENT PROCESS (APP)

New York State has implemented a new process for 7th or 8th grade students who wish to “play up” at the high school level in a sport. Parents and athletes should be aware that the new process is more stringent and the APP Physical Fitness Test demands much more of a prospective athlete. Information about the NYS APP guidelines is posted on our Athletics Page at www.chathamcentralschools.com or you may contact the Athletic Director by email at steltzs@chatham.k12.ny.us or phone 392-1580.

School Food Services

For Middle School students, breakfast cost \$1.35 and lunches cost \$2.70. Reduced breakfast and lunch is \$.25. The cafeteria uses a Point of Sale system to track all transactions made in the cafeteria by students. Parents can view their child's transactions made in the cafeteria by visiting www.myschoolbucks.com or use the link available on the Chatham CSD website. Parents can also pay for their child's meals by going online using the same website. Parents can still pay ahead with cash or a check made out to the Chatham Central School District and students can turn the check into anyone at the register in the cafeteria.

Students are allowed to charge up to \$10 and then they will receive a cheese sandwich for lunch until charges are paid in full. Students who owe any money cannot buy snacks or second lunches.

Free and Reduced-Price Meals

The Chatham Central School District offers a free, reduced and paid breakfast and lunch program.

Students may be eligible for free or reduced-price meals if their families meet federal guidelines. The application takes only minutes to fill out and can be done at any time during the school year. The application can be obtained in the cafeteria or online. Please fill it out and return it to the cafeteria for approval. If you qualify you will be notified in writing by the Food Service Manager. Applications are available all year long but applications from the previous year expire on October 19, 2016. New applications must be filled out each school year.

Lost and Found

1. Personal items that are found are to be turned in to the main office.
2. Physical education items that are found are to be turned in to the physical education teachers.
3. Any lost article should be reported by a student/adult to a building secretary.
4. Lost and found items will be located near the gym/cafeteria.

Morning Announcements

Each day during homeroom, morning announcements give students valuable information about activities related to our school program. This is not a forum for political issues, personal opinion, or promotion of non-school for profit events. Announcements, submitted only by faculty/staff by 7:35 a.m. are reviewed and approved daily by administration.

Homework Administration Guidelines K-12

Board of Education Policy – Available Upon Request

Homebound Instruction

Students who are unable to attend school due to hospitalization or extended illness or injury may require instruction outside of school. The school makes every effort to ensure that students' educational progress is not interrupted due to illness or injury.

The parent/guardian must notify the principal or school counselor if a student has a medically required extended school absence. A physician's statement may be required.

As soon as possible after receiving notice of a prolonged absence, the District will arrange for instruction. Tutoring may be delivered at home or an alternative site, depending upon the student's condition. If a student is too ill to be tutored in a public location, a parent/guardian must be present during all in-home teaching sessions.

To facilitate transition back to school, students who have missed school due to hospitalization will have a reentry planning meeting prior to the student's return to classes. Appropriate school staff will meet with the student's family to gain an understanding of the student's needs. The psychologist will meet with the student to assess the student's ability to handle the academic and social demands of school. A plan will be established to assist the student in transitioning back into school, if needed.

Academic Intervention Services

The District shall provide academic intervention services to students who have been identified as being at risk of falling below the State standards in English/language arts, and mathematics. Social studies and/or science assistance is within the classroom. Such services may include additional instructional services.

A student's eligibility for academic intervention services will be determined based on her/his performance on State assessment examinations and/or in accordance with District assessment procedures.

Families will be notified when it is determined that a student needs academic intervention services. The notice will outline the reason the student needs such services, the type of services to be provided and the consequences of not achieving the performance standards. In addition, the District will provide the families with opportunities to consult with teachers and other professional staff, regular reports on the student's progress and information on ways to monitor and work with teachers to improve the student's performance.

Field Trips

Teachers arrange field trips for their classes throughout the school year. For those trips requiring written permission, the slips are to be sent out at least two weeks prior to the deadline for their return. Completed slips are due no later than three days prior to the trip. In special cases, such as to attend a play, an earlier deadline may be announced*. Proper conduct, proper dress, etc., will be discussed before a group goes on a field trip.

When the District provides transportation to students on a school-sponsored field trip, extracurricular activity or any other similar event, transportation will be provided back to either the point of departure or to the appropriate school in the District unless:

1. the parent/guardian of a student participating in such event has provided the District with a written notice authorizing an alternative form of return transportation for the student; or
2. intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school in the District impractical, a representative of the District will remain with the student until the student's parent/guardian has been contacted and the student has been delivered to the parent/guardian.

Field trip participation is a privilege afforded to all students. Therefore, a student may be denied the privilege of participation if s/he has

- a) repeatedly disrupted the educational process either in or out of the classroom by violating school rules;
- b) committed a violation of a school rule which carries the penalty of suspension (as outlined in this handbook); or
- c) caused the teachers to question the student's responsiveness to adult authority through her/his general behavior. (Such students may be required to have parental supervision on the trip as a condition of participation.)

Students and their parents/guardians are asked to understand the difficult decisions teachers have to make when preparing for field trips. We want all students to participate in these activities, which promise to be enjoyable for everyone. We cannot, however, permit any student to endanger the health, safety or welfare of others.

**In addition, field trips with private companies typically contain a non-refundable money clause.*

**Board of Education Policy – Available Upon Request*

Safety Drills

There will be unannounced safety drills during the school year including fire and lock down drills. Students are expected to cooperate by leaving the building promptly in an orderly manner, according to the directions given by staff members. There is to be no talking during the drills.

Visitor Guidelines

Parent(s)/guardian(s) and other citizens are encouraged to visit the school periodically during the course of the school year. In order to provide for the safety of our students, Chatham Middle School will have a single point-of-entry between the hours of 8:00 a.m. and 2:15 p.m. daily.

During these times, all visitors entering the building must enter through the front entrance nearest the athletic fields. All other entrance doors will be locked.

A staff member located in the hallway, will greet all visitors, ask for picture identification, and provide necessary instructions and/or directions to the main office.

The greeter will ask the visitor to sign the visitor's register and obtain a visitor's pass which must be displayed at all times. The visitor must sign out at the conclusion of the visit.

Chatham Middle School expects a high standard of conduct from its students and staff, as well as visitors to the building. Student visitors from other schools are **not** permitted to enter the building without prior approval by a member of the building administration.

The school will enforce the Code of Conduct which governs the conduct of all persons, whether or not their presence is authorized, upon any premises or property under the control of the District.

School-Sponsored Student Publications*

Students are encouraged to participate in producing the student newspaper because it provides valuable instruction and practical experience in reporting, writing, editing and understanding responsible journalism. Through the school newspaper, students are given an opportunity to express their views and communicate within and beyond the school community.

The student newspaper, however, is not a public forum. In this instance, the District can exercise reasonable restrictions on student publications that are produced and sponsored by the District, including the student newspaper. The District will review all publications to ensure they are consistent with the rules for responsible journalism and the District’s education mission.

**Reference – Board of Education Policy 5220
(adopted by the Board of Education – February 29, 2000)*

ACCELERATED PROGRAMS

Accelerated programs are offered in mathematics and science. Courses are designed to enhance learning for students who have demonstrated the ability to work at a highly abstract level, have the desire to expand their knowledge and have the self-motivation to learn with sustained effort at a rigorous pace.

Offerings: Accelerated Math-7th Grade, Regents Algebra I-8th Grade, Earth Science-8th Grade

6th Grade Students Advancing to 7th Grade Accelerated Math Class	7th Grade Accelerated Students Advancing to 8th Grade Accelerated Math Class	7th Grade Students Who Would Like to Advance to 8th Grade Regents Algebra Math Class	7th Grade Students Who Would Like to Advance to 8th Grade Regents Earth Science Class
*Class Average in 6 th Grade Math of 90 or higher *6 th Grade Final Exam score of 90 or higher *Problem Solving Task *Literacy/Computation ability- at or above grade level on locally determined standardized assessment *Sixth Grade Teacher Recommendation	*Class Average in 7 th grade accelerated math of 85 or higher *7 th grade Accelerated Final Exam score of 85 or higher	*Class Average in 7 th Grade Math of 95 or higher *7 th Grade Final Exam score of 95 or higher *Problem Solving Task *Literacy/Computation ability- at or above grade level on locally determined standardized assessment *Seventh Grade Teacher Recommendation	*Class Average in 7 th Grade Math and Science of 90 or higher or Class Average in 7 th Grade Accelerated Math of 85 or higher *7 th Grade Science Final Exam score of 90 or higher *Must be in the accelerated math program *Literacy/Computation ability- at or above grade level on locally determined standardized assessment *Committee Recommendation

Physical Education

All students must participate in physical education. A student with any limitations is required to present a written statement to the health office. This statement should clearly state the activities that must be limited and must be signed by the family or school physician. Short-term excuses should be explained in writing by the parent/guardian and submitted to the nurse. In the event a student is excused from regular class participation, a modified program will be provided.

General Guidelines

1. Each student will be assigned an individual locker in which s/he may store her/his gym equipment and personal belongings.
2. Each student will have at least two physical education classes a week. Each class will be one period in length.
3. Clothing appropriate for physical education activities include, loose fitting clothes, shorts, t-shirts, sweatpants and sweatshirts. Students are required to wear rubber soles shoes or sneakers.

In addition to the class program, the physical education department supports a modified interscholastic program.

Code of Conduct for Spectators at Athletic Events

Spectators are an important part of the game and are expected to conform to accepted standards of good sportsmanship and behavior. We also encourage spectators to model the six pillars of our character education program: trustworthiness, respect, responsibility, fairness, caring and citizenship. Spectators, therefore, should comply with the following rules and expectations:

1. At all times respect officials, visiting coaches, players and cheerleaders as guests in the community and extend all courtesies to them.
2. Enthusiastic cheering is encouraged.
3. Booing, whistling, stamping of the feet and disrespectful remarks will be avoided.
4. There will be no ringing of bells, sounding of horns or other noise makers at indoor contests during play. Anyone who does not abide by this rule will be asked to leave the premises.
5. Pep bands or school bands, under the supervision of school personnel, may play during time-outs, between periods, or at half-time. Bands must coordinate their play so as not to interfere with a cheerleading squad on the floor of field.
6. The throwing of debris, confetti or other objects from the stands is prohibited. Offending individuals will be asked to leave the premises.
7. During a free-throw in basketball, all courtesies will be extended.
8. Encourage each other to observe courteous behavior. Improper behavior should be reported to school authorities.
9. Observe the rules of the local school concerning smoking, food and drink consumption, littering and parking procedures.
10. Respect and obey all school officials and supervisors at athletic contests.

Musical Instruments

Musical instruments may be loaned for student use without cost to the student. If a school instrument is damaged while on loan to the student, the parent(s)/guardian(s) will be notified of the damage. If the student misused the instrument, the parent(s)/guardian(s) will be responsible for the repair of that instrument.

Health Education

Teaching about Drugs, Alcohol, Tobacco

The Chatham School District believes that health education is an important preventive measure against student involvement with drugs, tobacco and alcohol. Instruction will include sessions about the causes and effects of drug, alcohol and tobacco abuse, especially on young people.

Parents/guardians and students who want more information on substance abuse, or would like to ask questions about a specific problem, may call and/or visit the guidance office. The Chatham School District believes that individuals with problems should feel comfortable to seek help without fear of punishment. The guidance office encourages any student who believes s/he may have a substance abuse problem to meet with the counselor and discuss it as soon as possible.

AIDS Instruction

In compliance with Commissioner's Regulations, the District provides AIDS instruction as part of a sequential and comprehensive health program for all students, K-12. The school provides age appropriate instruction, which includes the following:

- a) The nature of the disease.
- b) Methods of transmission of the disease.
- c) Methods of prevention of the disease (stressing abstinence as the most effective and appropriate protection against AIDS).

Parent(s)/guardian(s) may obtain a copy of the course outlines (by grade level) from the health teacher. Parent(s)/guardians may request to have their child(ren) excused from that segment of AIDS instruction regarding methods of prevention of the disease by filing a request with a member of the building administration. The request must give assurance that such instruction will be given at home. For information, please contact the health teacher.

Hiv/Aids

Board of Education Policy 0150

(adopted by the Board of Education - February 29, 2000)

Available Upon Request

Parent/Guardian Conferences

Parent-teacher conferences are an important element in reporting student progress to parents/guardians. Parent/guardians will be notified in advance of the available dates and times so that a convenient appointment can be arranged.

Parents/guardians should feel free to request a conference with their child(ren)'s teacher at any time.

Parents/guardians may initiate a conference by calling the guidance office and making an appointment. Such conferences will be planned so as not to interfere with class time.

If a parent/guardian cannot attend a scheduled conference, s/he should notify the school as far in advance as possible so that another conference time may be arranged.

Library Usage

General Guidelines

1. During regular school hours, students are admitted to the library from their classroom with a pass. The pass is to be secured from a staff member and left on the library charging desk.
2. There will be no fines for overdue books. Students will pay for lost or damaged books and magazines. Any student with overdue material cannot sign out any additional materials until payment is received.

Internet/Computer Use Policy

Board of Education Policy – Mailed Under Separate Cover

Internet Safety

The Chatham Central School District is committed to safeguarding student access to the Internet and World Wide Web on District computers. Although the District cannot totally guarantee the effectiveness of selected filtering and blocking technology, the District will use such measures that block or filter Internet access to visual depictions that are obscene or otherwise harmful to minors, as defined in the Children's Internet Protection Act.

STUDENT EMAIL ADDRESS

Each student will be issued an email address for educational purposes. These email addresses are for internal use only. Students will not be able to send or receive emails outside the Chatham School District domain. The district reserves the right to monitor emails sent or received within the district system.

PARENT PORTAL

Parents who would like access to the electronic gradebook on our website for their child may contact the Guidance Office Secretary at 392-1560, ext. 2005 for further information on how to obtain a log on and password.

School Bus Responsibilities

Before the opening of school, the bus routes for the Chatham Central School buses are published in the local newspaper. If a student plans to ride a bus to school, s/he should ride the correct bus the first day. Unless the routes are changed or the wrong bus was ridden, the student is expected to continue on the same bus.

Students who ride the bus in the morning must go home on the same bus in the afternoon unless excused before the school day ends. Request for change of drop off location must be directed to the District Office.

Bus students are to leave the building immediately at dismissal to board buses. Students who miss the bus must report immediately to the main office.

It is a privilege to ride a school bus; therefore, all students are expected to act as responsible young adults. This privilege will be suspended for the following infractions: destruction of property fighting, lewd gesturing, abusive language directed at an adult/student, insubordination, multiple bus referrals, multiple violations of safety procedures and use or possession of a controlled substance, alcoholic beverage, tobacco product, weapon or fireworks.

Character Education

The Chatham Central School District works in partnership with parents/guardians to maintain a learning and working environment that supports personal responsibility and empathy.

Families, students and the school community will work together to teach, promote and model ethical behavior. The Chatham Central School District will reflect and reinforce positive character traits that embody community values and promote principles of fairness and justice.

Student Code of Conduct

Chatham Middle School is committed to providing a safe and orderly school environment where students may receive and staff may deliver quality educational services without disruption or interference. Responsible behavior by students is essential to achieving this goal.

The District has a long-standing set of expectations for conduct on school property, including on the playground and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity. The District's Code of Conduct clearly defines student expectations for acceptable conduct on school property, identifies the possible consequences of unacceptable conduct and works to ensure that discipline, when necessary, is administered promptly and fairly.

The District's Code of Conduct applies to all students, school personnel, parents/guardians and other visitors when they are on school property or attending a school function or on a school bus, as defined in Vehicle and Traffic Law section 142. A school function means any school-sponsored extracurricular event or activity.

All students and parents/guardians should be familiar with the District's Code of Conduct. Copies of the complete code are available in the main office or on our District Website.

Student Rights and Responsibilities

The Chatham Central School District is committed to safeguarding the rights given to all students under state and federal law. In addition to promoting a safe, healthy, orderly and civil school environment, all students have the right to

- a) take part in all District activities on an equal basis, regardless of race, color, creed, national origin, religion, gender or sexual orientations, or disability; and
- b) be informed of school rules and regulations and, when necessary, receive an explanation of those rules and regulations.

All students have the responsibility to

- a) maintain a safe or orderly school environment that is conducive to learning and to show respect to other persons and to property;
- b) be familiar with and abide by all District policies, rules and regulations dealing with student conduct;

- c) attend school every day unless they are legally excused and be in class on time and prepared to learn;
- d) work to the best of their ability in all academic and extra-curricular pursuits and strive toward their highest level of achievement possible;
- e) take direction from staff members and administrators in a respectful, positive manner;
- f) ask questions when they do not understand directions or concepts;
- g) seek help in solving questions;
- h) dress appropriately for school and school functions;
- i) accept responsibility for their actions; and
- j) conduct themselves as representative of the District when participating in or attend school-sponsored extracurricular events to hold themselves to the highest standards of conduct, demeanor and sportsmanship.

Student Dress Code

Students are to dress and groom themselves in an appropriate manner. Any dress or appearance that clearly constitutes a threat or danger to the health and safety of students or constitutes a disruption to the educational process shall be prohibited. Students may be required to dress in an appropriate manner on special occasions as specified by staff (e.g. concert performances, graduation ceremonies, senior exhibition, guest speakers, and assemblies). Teachers may restrict the wearing of hats and hoods in their classrooms.

It is the intent of the District that students be dressed in a manner that allows them to participate in the school program and/or school activities without creating safety issues or distractions.

To achieve that goal, students may:

- Wear clothing that expresses their individual style that does not violate other provisions of the District's Student Dress Code.
- Participate in a relaxed dress code for special events as approved by administration (e.g. spirit week, class activities, pajama days)
- Wear personal sports attire during athletic practice, but a shirt must be worn at all times

To achieve that goal, students may not:

- Wear clothing or body writing that bears wording or pictures that depict, promote, advertise, or encourage the use of drugs, alcohol, tobacco products, weapons, violence,

obscene language, sexual conduct or image, ethnic/gender bias or prejudicial statements or that is in any way demonstrably disruptive of the educational program

- Wear revealing clothing including, but not limited to, strapless/spaghetti/halter tops or dresses, clothing made of mesh/see-through material, shorts, skorts, skirts and dresses that do not reach mid-thigh, pajama tops or pajama pants, clothing that exposes the midriff, or with holes/side seams cut open above mid-thigh.
- Wear clothing so that undergarments are exposed
- Wear accessories that may pose a safety issue such as: hanging chains, spiked accessories, fish hooks or safety pins.

Students who violate the District Student Dress Code shall be required to modify their appearance by covering or removing the prohibited item(s) and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the Student Dress Code shall be subject to further discipline, up to and including out of school suspension.

Discipline

Discipline underlines the whole educational structure; it is the training that develops self-control, character, orderliness and efficiency. It is the key to good conduct and to proper consideration for other people.

With an understanding of the purpose of discipline in a school, students will not only do their part in making their school an effective place of learning, but also develop good judgment which will make them better citizens.

Disciplinary Referrals

There are specific guidelines for acceptable behavior that students are expected to follow. The Disciplinary Code outlines most circumstances and the resulting consequences. In circumstances not specified, the discretion of teachers, staff members and members of the building administration will determine if disciplinary action is warranted.

Disciplinary referrals may be made by any staff member when the student refuses to follow directions, making it impossible for the staff member to deal effectively with the situation, or when resolving the situation is not primarily the staff member's responsibility.

Each occurrence of an offense of the same kind shall result in progressive discipline. Progressive discipline shall mean an increase in the number of days of imposed consequences as well as a progression from detention to external suspension. Upon the occurrence of differing offenses, any prior disciplinary actions will be considered in determining the consequence for the latest offense. These guidelines shall not prohibit a member of the building administration from invoking greater disciplinary action when deemed appropriate.

In all cases of a disciplinary referral, the student is counseled by an administrator and/or a school counselor. Every effort is made to notify and to involve the student's parent(s)/guardian(s) in the process of resolving disciplinary problems.

NOTES:

1. Maintaining proper school conduct is the responsibility of the students, parent(s)/guardian(s), and staff. In instances where misbehavior does occur, parents(s)/guardian(s), students and staff members will be active participants in the disciplinary process. Remediation of the situation will encourage preventative interventions, i.e., counseling and/or referrals to outside agencies depending on the severity of the situation.
2. Before referring a student to the office for any offense other than those indicated by an asterisk, the staff member is encouraged to
 - a. discuss the issue with the student involved;
 - b. take appropriate disciplinary action; and
 - c. contact the parent(s)/guardian(s) if deemed appropriate.
3. Conferences may be requested at any time by a teacher, staff member, a member of the building administration, parent(s)/guardian(s), or a student.
4. The discipline policies and procedures will be followed in all discipline cases unless extenuating circumstances clearly indicate that another course of action is in the best interest of the student and the School District. The referring individual shall be informed of any extenuating circumstances that caused departure from the established policies.
5. Copies of all disciplinary referrals will be sent home. In instances of in-school and out-of-school suspensions, a member of the building administration will call parent(s)/guardian(s). Out-of-school suspensions will also require an immediate parent/guardian conference with a follow-up letter outlining the incident, consequence(s), and expectations of the student during the suspended period.
6. P.I.N.S.* petitions may be filed at any time.

*PERSON IN NEED OF SUPERVISION

DISCIPLINARY CODE

OFFENSE	POSSIBLE CONSEQUENCES
ACADEMIC FRAUD/ CHEATING	Reduction in Grade or possible "0", In-School Suspension, Parent Conference
BUS DISCIPLINE	Warning, Parental Contact, Detention, Loss of Bus Privileges, Suspension
*CUTTING CLASS	Detention, In-School Suspension, Parent Conference
*DEFACING/ DESTRUCTION OF PROPERTY	In-School Suspension, Out-of-School Suspension, Police may be notified
DISOBEDIENCE/ DISRUPTIVE BEHAVIORS	Detention(s)
DRESS CODE	Removal from Class, Parental Contact, Warning, Student Directed to Change, Detention(s), Suspension
*FIGHTING	In-School Suspension, Out-of-School Suspension
*HARRASSMENT/ ABUSIVE LANGUAGE DIRECTED TOWARD AN ADULT	In-School Suspension, Out-of-School Suspension
HARRASSMENT/ ABUSIVE LANGUAGE DIRECTED TOWARD A STUDENT	Detention, In-School Suspension
INAPPROPRIATE LANGUAGE	Detention(s)

DISCIPLINARY CODE

OFFENSE	POSSIBLE CONSEQUENCES
INAPPROPRIATE PHYSICAL CONTACT (public displays of affection including, but not limited to, kissing, groping, petting, sexually suggestive actions, etc.)	Detention, In-School Suspension, Out-of-School Suspension
*INSUBORDINATION	Detention, In-School Suspension, Out-of-School Suspension
*POSSESSION/SALE/USE OF CONTROLLED SUBSTANCE/ALCOHOLIC BEVERAGES	Out-of-School Suspension, Police will be notified, Superintendent's Hearing will be required
*POSSESSION OF WEAPON(S)	Out-of-School Suspension, Police will be notified, Superintendent's Hearing will be required
*POSSESSION/USE OF FIREWORKS	Out-of-School Suspension, Police will be notified, Superintendent's Hearing will be required
*THREAT OF VIOLENCE	In-School Suspension, Out-of-School Suspension, Police may be notified, Superintendent's Hearing may be required
MISSED DETENTION(S)	Detention(s), In-School Suspension

DISCIPLINARY CODE

OFFENSE	POSSIBLE CONSEQUENCES
*PULLING FIRE ALARM	Out-of-School Suspension, Police will be notified, Superintendent's Hearing will be required
*SMOKING/ POSSESSION OF TOBACCO OR LOOK ALIKE PRODUCTS	In-School Suspension, Out-of-School Suspension
TARDINESS TO CLASS	Detention(s), In-School Suspension, Parent Conference
*THEFT	In-School Suspension, Out-of-School Suspension, Police may be notified
*TRUANCY Note: Leaving school grounds without permission, for any reason, is considered truancy and will be treated in a like manner.	In-School Suspension(s)

*THESE OFFENSES WARRANT IMMEDIATE REFERRAL TO THE OFFICE.

Detention

Detention may be assigned by any staff member. When this occurs, the student is expected to report to the assigned room promptly after school.

Student Suspension

Refusal to obey the District's Code of Conduct may result in suspension (either in-school or out-of-school) and, if applicable, legal action.

The length and type of suspension will be determined by a member of the building administration. Parents will be notified of the suspension, in writing, within twenty-four hours of the suspension at their last known address. If possible, such notice will also be provided by telephone.

In-School Suspension

During an in-school suspension, no talking is allowed and students are expected to do school work. Students are not permitted to leave the suspension room for any reason, unless accompanied by a staff member. Lunch will be eaten in the suspension room.

During an in-school suspension, a student may not participate in any curricular or extracurricular activities.

Out-of-School Suspension

During an out-of-school suspension, a student may not appear on school grounds during school hours or for any after-school activity, on or off school grounds. A student suspended from school more than once in any school year must participate in a conference with parents/guardians and a member of the building administration before returning to regular classes. In some cases, a member of the building administration will recommend that the student become involved with private or county agencies such as counseling centers, Probation Department, and/or Department of Social Services. Every reasonable effort will be made to provide the support services necessary to help the student become a more productive person.

Teacher Removal of Substantially Disruptive Students

Board of Education Policy- Available Upon Request

Student Searches and Interrogations

School lockers, desks, and other such equipment are not the private property of students but the property of the District, and as such, may be opened and subject to inspection at any time by school officials.

Under special circumstances, school officials may search students, particularly if there is reasonable suspicion that a student possesses illegal matter, for example, a dangerous weapon or illegal drugs. Students must be aware that such items are forbidden both on school property and at all school-related activities.

Under no circumstances, even in the case of a student who is eighteen years old, may school authorities require a student to submit to questioning by police. If the student is under eighteen, permission must be obtained from the parent(s)/guardian(s) and/or have them present. If the student is eighteen or older, the student can choose whether (s)he wishes to be interviewed on school property. In contrast, school authorities do have the authority to question students about their possible involvement and/or knowledge regarding school disciplinary issues without parent/guardian permission.

Student Use of Electronic Devices

Students may bring personal electronic devices subject to the following rules:

*Students are forbidden to use their personal electronic devices to harass, intimidate, discriminate, tease or threaten others. Cyber bullying is in violation of the dignity for all students act. DASA legally requires schools to investigate and respond to bullying incidents that occur in or out of school which negatively affect the learning environment.

*Personal electronic devices may not be used during class time unless the teacher or other supervising personnel have granted permission.

*Students who access the Internet through a personal data plan or other means while in school or at a school event must follow the guidelines for Internet use as outlined in the Internet Use Policy.

*Students may use their personal electronic devices for personal use during lunch, before and after school, or in other non-instructional times.

*Use of electronic devices to take, display, or send images is prohibited on school grounds during the course of the school day. Inappropriate use of such devices to take, display, or send images is prohibited at all times on school grounds and at all school-sponsored activities.

*In the event of loss, theft or damage of any electronic equipment, the district is not responsible.

Use of Bicycles, Skateboards and Rollerblades on School Property

Students who ride their bicycles to school must walk them on school sidewalks and lock them in designated area. The District is not responsible for stolen or damaged bicycles.

Skateboards, roller skates and rollerblades are not allowed to be used on school property. All students riding bikes to school are required to wear helmets on school property.

Tobacco Usage

Tobacco use is not permitted at any time in the building or on school grounds. This applies to all school-sponsored activities as well as the regular school day.

Guidance Program

The guidance program in our school helps students in many ways. The door is always open to any student wishing to see the school counselor. It is best, however, to make an appointment in the morning before school begins or during some other free time, not during class time.

Promotion, Acceleration, and Retention of Students

Board of Education Policy – Available Upon Request

Honor Roll

After each marking period, special recognition is given to those students who meet the criteria for the honor roll. Scholarship is determined by averaging academic grades received in each course.

To be eligible for the honor roll, a student must earn a minimum average of 85% - 94% in all subjects, with no grade lower than 80% in any subject.

To be eligible for the high honor roll, a student must earn a minimum average grade of 95% or higher in all subjects, with no grade lower than 90% in any subject.

National Junior Honor Society

The purpose of the Chatham Middle School National Junior Honor Society is to honor scholarship, to promote leadership, to develop character, to stimulate the desire to render service and to encourage citizenship. Membership is a privilege bestowed upon a student. Selection for membership is based on a student's outstanding scholastics, leadership, service, and citizenship.

Selection Process

1. At the end of the third quarter, the guidance office will prepare a list of names of all sixth, seventh, and eighth grade students who have achieved an overall grade point average of 95%. Eligible students must be in attendance at Chatham Middle School for at least one full semester.
2. A student, who meets the eligibility criteria, will be invited to apply for the National Junior Honor Society.

Application Process (April/May)

1. A meeting will be held for all candidates.
2. Candidates must complete an application folder, which is to include two letters of recommendation, a completed activity informational packet, and a personal essay. Adherence to deadlines is mandatory.
3. A confidential council of five faculty members will review the application folders. The council will review each candidate's application. All decisions are made by majority vote and are confidential.

Induction (June)

1. Members of the National Junior Honor Society will host an induction ceremony.
2. Membership – students must maintain a 90 cumulative average. Behavior and high character must be maintained, as well. A student must be placed on probation if not achieved.

Family Information

Public Information Program

Families are encouraged to contact Chatham Middle School whenever they have a question or concern with their child(ren)'s education. Below is a list of appropriate people and their area of responsibility.

District Office – 392-1501

Cheryl Nuciforo, Superintendent

Ann Flanagan, Administrative Assistant

Deb Pottenburgh, Secretary

Main Office – 392-1560, ext. 2002

Amy A. Potter, Principal

Cynthia S. Herron, Dean of Students

Pamela Verenazi, Secretary

Guidance Office – 392-1560, ext. 2005

Jacqueline Hoffman, School Counselor

Aimee O'Keefe, Social Worker

Pat Schlegel, Secretary

School Psychologist – 392-1560, ext. 2011

T.B.D.

School Nurse – 392-1560, ext. 2010

Darcy Simmons

Web Site Address

www.chathamcentralschools.com

DIGNITY FOR ALL STUDENTS (DASA)

Bullying of a student by another student is strictly prohibited on school property, school buildings, on school buses, and at school sponsored events/or activities whether occurring on or off campus. The term “bullying” is understood to be a hostile activity which harms or induces fear through the threat of further aggression and/or creates terror. It often involves a differential in real or perceived power between the victim and perpetrator. The term bullying describes a range of harmful behaviors such as harassment, hazing, intimidation or discrimination. Conflict and confrontation often do not rise to the level of bullying or harassment, but their positive transformation or resolution will be sought through the District’s Code of Conduct and/or the character education programs. Bullying can take three forms:

- A) Physical (including, but not limited to, hitting, spitting, pushing, taking personal belongings);
- B) Verbal (including, but not limited to, taunting, teasing, name calling, making threats); and
- C) Psychological (including, but not limited to spreading rumors, manipulating social relationships, or engaging in social exclusion, extortion, or intimidation).

Bullying may also occur as various forms of harassment and or hazing of students by other students (including pledging and/or a student’s initiation into or affiliation with a school or student related organization or team).

The harassment behavior may be based on any characteristic, including, but not limited to a person’s actual or perceived:

- race
- color
- weight
- national origin
- ethnic group
- socio-economic background
- religion
- religious practice
- disability
- sex
- sexual orientation
- gender (including gender identity and expression)

The district also prohibits “internet bullying” (also referred to as “cyberbullying”) including the use of instant messaging, emails, web sites, chat rooms, and text messaging when such use interferes with the operation of the school; or infringes upon the general safety and welfare of others.

However, it is important to note that a single negative as enumerated above may also constitute “bullying” (if not more misconduct) based upon the particular circumstances such as seriousness of the act and/or the intent of the actor.

Any student who believes that he/she is being subjected to bullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying, shall report

the bullying to any staff member or the building principal. The staff member/building principal to whom the report is made (or the staff member/building principal who witnesses bullying behavior) shall investigate the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying. Investigation of allegations of bullying shall follow the procedures utilized for complaints of harassment within the district. Allegations of bullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints.

Retaliatory behavior directed against complaints, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying is prohibited. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying behavior has not resumed and that all those involved in the investigation of allegations of bullying have not suffered retaliation.

DASA information and reporting procedures including “Bullying Reporting Form” can be found on the District Website under the Bully Prevent link.

Statement of Non-Discrimination/Anti-Harassment

It is the policy of the Chatham Central School District not to discriminate on the basis of race, creed, color, sex, national origin, religion, age, economic status, marital status, sexual orientation, predisposing genetic characteristics, or disability in the District’s educational programs, activities, or employment.

Harassment may take the form of comments, name-calling, jokes, stalking, perpetuating rumors or gossip, offensive gestures or language, assault, or any other behavior that is designed to annoy, intimidate, or cause fear.

Sexual Harassment

Board of Education Policy – Available Upon Request

Student Dismissal Precautions

In order to ensure student safety, parents/guardians are to submit a list of individuals that are authorized to obtain the release of their child(ren) from school. No student may be released to the custody of any individual who is not the parent/guardian of the student, unless the individual’s name appears on the list.

A parent/guardian may amend a list submitted pursuant to this regulation at any time. Certified copies of any court orders or divorce decrees provided by the custodial parent, which restrict a parent’s ability to seek the release of her/his child, shall be maintained in the Middle School Guidance Office.

If anyone seeks the release of a student from school, s/he must report to the main office and present satisfactory identification.

Access to Student Records

The Family Educational Rights and Privacy Act (FERPA) gives parents and students over eighteen years of age (referred to in the law as “eligible students”) the following rights:

- a) The right to inspect and review (your child’s) (your) education records within forty-five days of the day the District receives a request for access. (Parents/guardians or eligible students should submit to the building principal a written request that identifies the records they wish to inspect. The principal will make arrangements for access and notify you of the time and place where the records may be inspected.)
- b) The right to request the amendment of (your child’s) (your) education records that you believe are inaccurate or misleading. Parent(s)/guardian(s) or eligible students may ask the District to amend a record that they believe is inaccurate or misleading by writing the principal, clearly identifying why it is inaccurate or misleading. If the District decides not to amend the record as requested, it will notify the parent(s)/guardian(s) or eligible student of the decision and advise them of their right to a hearing regarding the request for the amendment. Additional information regarding the hearing procedures will be provided at this same time.)
- c) The right to consent (or not) to disclosures of personally identifiable information contained in your child’s) (your) education records, except to the extent that FERPA authorizes disclosure without consent. (One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member [including health or medical staff and law enforcement unit person-sent is disclosure to school officials with legitimate educational records without consent to officials of another school district in which a student seeks or intends to enroll.)
- d) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. (The Office that administers FERPA is the Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue SW, Washington, D.C. 20202-4605.)

Conduct on School Property

The Chatham Central School District expects a high standard of conduct from its students and staff, as well as visitors to the schools. The school will enforce the Code of Conduct which governs the conduct of all persons, whether or not their presence is authorized, upon any premises or property under the control of the District.

No persons, either alone or with others, shall

- a) willfully injure any other person or threaten to do so;

- b) willfully damage or remove District property;
- c) disrupt the orderly conduct of classes, school programs or other school activities;
- d) distribute or wear materials on school grounds which appear obscene; which advocate illegal action; discriminate against race, nationality, religion, or sexual orientation; appear libelous, disruptive to the school program or obstruct the rights of others;
- e) intimidate, harass, or discriminate against any person on the basis of race, color, religion, sex, nationality, sexual orientation, age, or disability;
- f) enter upon any portion of the school premises without authorization or remain in any building or facility after it is normally closed;
- g) obstruct the free movement of any person in any place to which these rules apply;
- h) violate traffic laws, parking regulations, or other restriction on vehicles;
- i) possess, consume, sell, distribute or exchange alcoholic beverages or controlled substances, or be under the influence of either on school property or at any school-related function;
- j) possess or use firearms and/or other weapons, including air guns, pistols, rifles, shotguns, ammunition, explosives, box cutters, knives, gas canisters, pepper spray or another noxious spray in or on school property (except in the cases of law enforcement officers or except as specifically authorized by the District);
- k) loiter on or about the school buildings or grounds;
- l) gamble on school premises;
- m) refuse to comply with any lawful order of an identifiable school district official acting in the performance of her/his duties;
- n) willfully entice others to commit any of the acts herein prohibited; and/or
- o) violate any federal or state statute, local ordinance, or Board policy.

Programs for Students with Disabilities

Students with disabilities are entitled to receive, at public expense, special education, related services and/or supplementary aide and services as necessary to ensure a free appropriate public education in the least restrictive environment, appropriate to meet their individual needs.

Each student identified as having a disability will have access to the full range of programs and services of the District, including extracurricular programs and activities, which are available to all other students enrolled in the public schools of the District.

Parents/guardians and students who desire further information on these programs and services should contact the Special Education Office at 392-2417.

District-Wide School Safety Plan/Building Level Emergency Response Plans

The Chatham Central School District has adopted a District-Wide School Safety Plan and Building-Level Emergency Response Plans for each building in the District. These plans are intended to define how the District and each building will respond to acts of violence and other disasters. They provide a framework for identifying and implementing appropriate strategies for creating and maintaining a safe and secure learning environment for all students.

Alma Mater

Let our voices, loudly ringing, echo far and near!
Songs of praise thy children singing to thy mem'ry dear.

Chorus

Chatham Central! Chatham Central!
Staunch and ever true!
Grateful ones, with love unfailing, all their vows renew.

Years may dim our recollection, time its change may bring,
Still thy name in fond affection, evermore we sing.

Chorus

Chatham Central! Chatham Central!
Staunch and ever true!
Grateful ones, with love unfailing, all their vows renew.

CHATHAM CENTRAL SCHOOL DISTRICT 2016-2017 SCHOOL CALENDAR

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER (18 Pupil/19 Session)

- 5 Labor Day / No Classes
- 6 Supt. Conference Day
- 7 First Day of Classes

OCTOBER (20 Pupil/20 Session)

- 10 Columbus Day
- 24 Early Dism for Staff Development

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER (17 Pupil/18 Session)

- 8 Supt. Conference Day (Election Day)
- 11 Veterans Day
- 23-25 Thanksgiving Recess

DECEMBER (17 Pupil/17 Session)

- 26-30 Holiday Recess

JANUARY 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

JANUARY (20 Pupil/20 Session)

- 2 Holiday Recess
- 16 Martin Luther King, Jr. Day
- 24-27 Regents/Testing Days

FEBRUARY (15 Pupil/15 Session)

- 13 Early Dism for Staff Development
- 20 Presidents' Day
- 21-24 Winter Recess

MARCH 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MARCH (22 Pupil/23 Session)

- 17 Supt. Conference Day

APRIL (14 Pupil/14 Session)

- 13 Early Dism/Supt Conf (Sr. Exhibitions)
- 14 Contractual Holiday
- 17-21 Spring Recess

MAY 2017

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2017

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY (22 Pupil/22 Session)

- 29 Memorial Day

JUNE (17 Pupil/17 Session)

- 13-23 Regents/Testing Days
- 23 Rating Day / Last Day of Classes
- 23 HS Graduation

Supt. Conference Day

Classes Not in Session

Early Dismissal Days (11:45 CMS, 12:00 MED, 12:10 CHS)

Regents / Testing

Snow Make-Up Days in This Order: Apr. 21, 2017

Apr. 20, 2017

Apr. 19, 2017

Total Pupil Days 182

Total Conference Days 3

Total Session Days 185

(allows 5 snow days)

NOTE: The CCSTA Monday Staff Dev. Mtgs on Nov 7, Mar 13 & Apr 10 will be held on Nov 8, Mar 17 & Apr 13

Adopted by BOE on March 22, 2016